

**In order to participate in TAFW, International vendors must understand and agree to adhere to the following guidelines; Your payment/purchase means you have read, understand, and agree to the following:**

1. **International Vendor Registration Ends Monday January 13, 2020 at midnight.**
2. **Vending will commence on Sunday February 9, 2020.**
3. **International Vendor selection** is based on relevance of design and integration of African culture featured in respective work that is consistent with or complementary to the nature of the event.
4. **Each International Vendor** agrees to participate without any expectation of compensation for attendance or brand usage in advertising.
5. **International Vendor fee includes** 9ft long 6ft wide space, table, and (2) chairs. Please be flexible with set up, positioning, and functionality.
6. Vendors are **NOT** permitted to hang any merchandise, banners, flyers, etc. on any wall, door, or window. You must bring your own stands or racks to aid in your business display.
7. Each vendor is responsible for the supply and transport of his/her own items before, during, and after the show.
8. Each vendor is permitted only **one (1) assistant**.
9. TAFW producers reserve the right to **decline and/or refuse** the display of any items/apparel that the TAFW Committee deems inappropriate. This right of refusal can be exercised at any time up to and including the day of the event.
10. Each vendor must **report to the vendor coordinator** and follow the vendor coordinators lead.
11. Vendors need to set up (1) hour prior to the event starting time. **Vendors may not be allowed to set up after the deadline. We suggest that all vendors vend the entire time.**
12. **(Applicable ONLY to vendors that register prior to October 1, 2019)** Event location will be solidified and announced October 1, 2019. Vendors that have pre-registered prior to this date will receive a email with information regarding event location. Event location will be in the city of Tallahassee, Florida.
13. Feel free to email [kuumbacreations32@gmail.com](mailto:kuumbacreations32@gmail.com) or call 850-329-5199 for ANY questions, clarifications, or concerns.
14. **NO REFUNDS AFTER February 1, 2020.**

By signing I agree to the Vendor Guidelines.

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Name

\_\_\_\_\_

Print Name

\_\_\_\_\_

Business Name (Please Print)

\_\_\_\_\_

Business Address

\_\_\_\_\_

Phone Number

\_\_\_\_\_

Email Address